

Woodsville Area Booster Club By-Laws

Article I: Name

The name of this organization shall be the Woodsville Area Booster Club (herein after "WABC"). It is established to provide recognition and financial support to all of the athletic programs at Woodsville High School (herein after "WHS").

Article II: Mission Statement

The purpose of this organization shall be:

- To unite the parents, students, faculty, alumni, and community in the collective interest of supporting and encouraging participation in interscholastic sports programs, recognizing the important role athletics have in the education and development of our students;
- To instill a sense of school pride and school spirit in all of our athletes, the student body, faculty and the community at large;
- To provide financial support to all WHS athletic programs; and
- To recognize and reward student athletes for participation in our athletic programs.

Article III: Membership

Membership shall be open to all supporters of Woodsville High School athletics.

For purposes of voting, Membership shall be defined as those persons in attendance at the Meetings (as defined in Article VI).

Article IV: Organization/Officers

There shall be Elected Officers for this organization. These officers shall consist of the following:

- President;
- Vice President;
- Secretary; and
- Treasurer

Officers will be nominated and elected by the Membership in attendance at the May meeting of each year.

The term of service for the Elected Officers will be one (1) year, with the term beginning September 1 to August 31st of each year. Existing officers may be re-elected annually.

In case of any vacancy of any Elected Officer, a successor for the remaining term shall be appointed by the Membership.

Article V: Officer Duties

Section 1 – The President

The President shall preside at all meetings and shall be responsible for setting the agenda of official WABC meetings. The President shall provide leadership, organization and direction to the club. The President, or his/her designee, shall be the liaison with the Athletic Director and the school Administration for all official booster club matters.

Section 2 – Vice President

The Vice President shall preside at meetings when the President is absent. The Vice President will assume the duties of the President in the event incapacity and shall assume the duties for the balance of the term.

Section 3 - Treasurer

The Treasurer shall have the charge and custody of, and be responsible for, all funds of WABC. The Treasurer shall balance and maintain financial statements for all WABC activities; report profit and loss on fundraising activities and concessions, pay bills, set up and maintain banking functions. The Treasurer shall present a current monthly transaction report of the WABC monies at each meeting for acceptance.

Section 4 – Secretary

The Secretary shall keep the minutes of the meetings, see that all notices are duly given in accordance with the provisions of the Bylaws, be custodian of the club records and keep a register of the email addresses (or other contact information as provided) of each member. The Secretary will present the minutes of the previous meeting at the following meeting for acceptance.

Article VI: Meetings

All meetings shall be open to the public. Meetings will be held the first Wednesday in each month from September through May, unless otherwise scheduled or designated by an Elected Officer.

- The President or Vice President may call additional meetings as necessary. Advanced notice must be provided to all members.

- The meeting place will be an appropriate location on the high school campus, unless otherwise designated in advance.
- Meeting minutes and treasurer's report shall be available to all members.
- At least two (2) of the Elected Officers must be in attendance in order to have a voting quorum.
- Robert's Rules of Order shall be the authority on all questions of procedure not otherwise specifically stated in the by-laws.

Article VII: Revenue

All funds raised by the WABC shall be used for the sole purpose expressed in Article II.

All expenditure approvals are required by a 2/3 majority vote of the Membership in attendance before the advancement or payment of funds.

All monies shall be kept in a bank account under the name of Woodsville Area Booster Club and will be paid out in such a manner as approved by the Membership under the following parameters:

- Cover the costs incurred with the Annual Sports Banquet.
- Purchase athletic banners that will be displayed to recognize WHS varsity athletic team accomplishments.
- In the event that a WHS Varsity Team wins a State Championship, the WABC will provide championship jackets for the athletes of record. In the event that there are consecutive championship titles won, the jackets will be gathered and stitched with the second championship dates. First time recipients will be given the same or similar jackets.
- In the event that a WHS Athlete on the Track & Field, Golf or Ski Team is honored for an individual Championship at an NHIAA sanctioned event, the WABC will provide a championship jacket.
- Purchase a nominal gift for all Senior athletes, to be presented at the Annual Sports Banquet each year.
- Establish a Booster Club college scholarship program.
 - Ø Scholarship funding to be determined by budget established at the beginning of each school year.
 - Ø Criteria for awarding the scholarship shall be made available to any member, student athlete, faculty member or community member upon request of Elected Officer. The criteria shall also be publicly available on the WABC website.

- The WABC will annually discuss and vote on whether to coordinate a Varsity or Jr. Varsity Girls and Boys Basketball Tournament during the Christmas and/or Winter recess.
- Purchase necessary equipment to keep the concession areas equipped to function properly.
- To review any other financial requests received that directly supports WHS Athletic programs.
- Establish a Savings Account. Set aside goal of 10% of gross profit from each fundraising event. Money can only be used for:
 - For large facility, infrastructure or capital expenditures that directly benefit WHS Athletic Programs.
 - To transfer to general operating account when necessary (ie. due to low performance fundraising years).
 - Use of money from Savings Account requires 2/3 approval from Membership in attendance.
- WABC shall not encumber itself with any debt.

Article VIII: Basic Policies of Operation and Dissolution

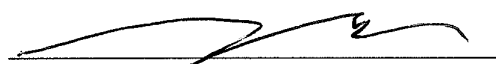
WABC is a not-for-profit corporation under the laws of the State of New Hampshire and will maintain a 501(c)(3) tax-exempt status from the Internal Revenue Code and is subject to those regulations.

In the event of dissolution of WABC, its assets shall be distributed to the WHS Athletic Department and in accordance with current Internal Revenue Codes.

Article IX: Amendments

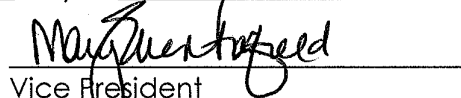
These By-Laws may be amended at a meeting of the General Membership by a 2/3 affirmative vote of the members present and voting, provided due notice of the proposed amendment(s) has been given in writing to all members at least seven (7) days previous.

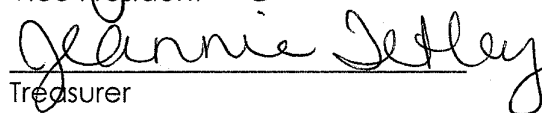
These are the By-Laws of the Woodsville Area Booster Club, as put forth herein, were ratified and accepted by the Board on the 2nd day of May, 2016.



President


Secretary


Vice President


Treasurer